



## VACANCY

<b>REFERENCE NR</b>	<b>:</b>	<b>VAC01451</b>
<b>JOB TITLE</b>	<b>:</b>	<b>Manager Forensic Audit</b>
<b>JOB LEVEL</b>	<b>:</b>	<b>D2</b>
<b>SALARY</b>	<b>:</b>	<b>R 487 405 - R 812 342</b>
<b>REPORT TO</b>	<b>:</b>	<b>Senior Manager: Forensic Audit</b>
<b>DIVISION</b>	<b>:</b>	<b>Forensic Audit</b>
<b>Department</b>	<b>:</b>	<b>Internal Audit</b>
<b>LOCATION</b>	<b>:</b>	<b>SITA Centurion</b>
<b>POSITION STATUS</b>	<b>:</b>	<b>Permanent (Internal &amp; External)</b>

### Purpose of the job

To plan and execute the professional performance of forensic investigations and anti-corruption and anti-fraud functions in accordance with the PFMA and Internal Audit policy and procedures, ensuring compliance with the professional practice of internal auditing and the professional standards of the association of certified fraud examiners.

### Key Responsibility Areas

- Manage the planning, execution and reporting/resolution of forensic investigations, management requests, ethics line reports and projects in line with the audit plan, applicable forensic/audit standards and procedures and forensic investigation methodology in order to detect and prevent unethical behaviour within and against SITA;
- Manage the planning, execution and reporting of pro-active anti-corruption and anti-fraud projects, in line with the Annual Audit Plan and SITA's Anti-Corruption and Anti-Fraud Strategy to deter, detect and prevent unethical behaviour within and against SITA;
- Prepare and present consolidated factual forensic audit reports on significant findings and recommendations, and progress against annual audit plan in line with the audit cycles as approved by the Board/Audit Committee;
- Acquire and manage the use of technology audit tools and resources in support of the Forensic Investigation methodology and objectives;
- Manage relationships with internal SITA clients (Auditees) and other stakeholders through regular liaison, consultations and presentations with the objective of achieving improved client satisfaction and awareness.

### Qualifications and Experience

**Minimum:** A National Diploma/Degree in accounting, forensic investigations, internal auditing or law and studying towards a Certified Fraud Examiner (CFE) or similar forensic professional qualification.

**Experience :** 6 - 7 years' experience in an audit, forensic investigations, forensic accounting or law field. The incumbent will be required to engage with various stakeholders/role players and to travel nationally/internationally, as and when required.

### **Technical Competencies Description**

**Knowledge of:** Various and relevant legislation: (a) State Information Technology Agency Act and (b) Company's Act; Financial Legislation: Public Finance Management Act (PFMA), Treasury Regulations; Knowledge of finance and accounting systems and practices; Professional Standards for the Practice of Internal Auditing; Forensic investigation methodologies and standards; Anti-corruption and anti-fraud better practices; Project management Customer service management; Capacity Planning and Resource Management; Risk Management; Asset Management; Stakeholder Management; People management; Business advisory; Auditing/investigation; Facilitation; Advanced interviewing skills; Analytical; Monitoring and Reporting. Skills: Customer Relationship Management; and Corporate Governance. Leadership Competencies: Customer Experience; Collaboration; Communicating and Influencing; Honesty, Integrity and Fairness; Planning and Organising; Managing People and Driving Performance; and Decision-making. Interpersonal/behavioural competencies: Attention to Detail; Analytical thinking; Disciplined; Resilience; and Stress Management.

### **Other Special Requirements**

N/A

### **How to apply**

Kindly send your CV to: [Puleng.recruitment@sita.co.za](mailto:Puleng.recruitment@sita.co.za)

### **Closing Date: 23 April 2021**

### **Disclaimer**

SITA is an Employment Equity employer and this position will be filled based on Employment Equity Plan. Correspondence will be limited to short listed candidates only. Preference will be given to members of designated groups.

- If you do not hear from us within two months of the closing date, please regard your application as unsuccessful.
- Applications received after the closing date will not be considered. Please clearly indicate the reference number of the position you are applying for.
- It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA).
- Only candidates who meet the requirements should apply.
- SITA reserves a right not to make an appointment.
- Appointment is subject to getting a positive security clearance, the signing of a balance score card contract, verification of the applicant's documents (Qualifications), and reference checking.
- Correspondence will be entered to with shortlisted candidates only.
- CV's from Recruitment Agencies will not be considered.
- CV's sent to incorrect email address will not be considered